



STATUTES

Article 1 - Constitution

- 1A. A professional association is constituted, for unlimited time, under the name of "Association Vaudoise des Ecoles Privées" (hereinafter referred to as "AVDEP" or "the Association"), ruled by the current Statutes and by the articles 60 and following of the Swiss Civil Code.
- 1B. The head-office of the AVDEP is in Lausanne.

Article 2 - Goals

The AVDEP aims to:

- maintain the quality and fame of private education in Vaud
- defend its members' professional interests
- develop solidarity and agreement ties among the members
- improve school organisation, educational and up-bringing methods
- offer common means allowing, for example, to get new students and teachers, to inform students' parents, to evaluate the present and future economic opportunities related to education
- foster, maintain and further ties and contacts with Vaud and the Confederation, as well as with all the Swiss and foreign school, political, economical and touristic bodies

Article 3 - Members, conditions of membership

- 3A. Can be a member of the AVDEP any private school established in Vaud which offers, on a permanent basis, a full-year study cycle, with at least one of the following education curricula:
- primary, secondary, high-school and upper
 - languages
 - professionally or culturally committed
- 3B. The applicant must furthermore:
- testify for its existence over a minimum two-year period
 - produce, if applicable, an operating licence valid for at least two years
 - specify the aims of the institution and its reliance on or membership of any political, religious, moral or financial group
 - have entrusted its management to a director who, if necessary, holds the management licence required by law, indicate his/her identity and detail his/her duties
 - apply the collective working convention of private education
 - commit itself to respecting the AVDEP's Directors' Code of Ethics
 - hold a nationally or internationally recognised quality assurance certificate

- 3C. Only schools that fulfil all education-related conditions stated in the law and apply a serious, conscientious and leading-edge teaching curriculum are granted AVDEP membership. The titles attributed to professionally committed schools must not resemble officially protected names.

The applicant commits itself to forwarding to the Committee a complete file with the following documents:

- the owners' and/or executives' names
 - the director's name
 - the detailed study curriculum
 - the kind and type of exam prepared for
 - the school-year calendar
 - the school-rules (boarding and/or day-school)
 - the advertising leaflet and the detailed conditions of admission as well as
 - the financial conditions
 - the list of teachers and their qualifications
 - the salary scale and a model of the employment contract submitted to the teachers in compliance with the Collective Working Convention AVDEP/APPEP
 - a list of references
- 3D. During the admission process which may last for two years, the applicant agrees to the visit of its institution by a Commission of at least two people named by the AVDEP; moreover, it agrees to further periodical visits of its institution¹.
- 3E. An information letter notifies a new member's application to all its members. Any opposition has to be put down in writing within the time limit allowed.
- 3F. The Committee rules freely, without any necessity to motivate its decision. It will have to signify any negative decision by way of a registered letter addressed to the applicant which, in turn, is entitled to appeal to the General Assembly within three months. The latter will vote by secret ballot. A majority of 2/3 of the votes is necessary to curb the Committee's decision.
- 3G. The applicant commits itself to duly collaborate with the AVDEP. It will take part in its activities and will duly pay its fees within the time limit allowed.

Article 4 - Cessation of membership

4A. Membership ceases:

- by sending in a registered resignation letter to the Committee for the end of the calendar year
- by the closing down of the institution
- in case of trespassing the Statutes or the Code of Ethics or for any other fair reason
- when the conditions of membership are no longer fulfilled

4B. Membership Preservation:

- in case of change of the executive and/or educational board, of educational targets or of registered name, the member-school has to inform the Committee within 30 days.
- for want of this piece of information, membership is lost and the process of affiliation has to be initiated from the start again.
- depending on the case, the documents to be produced are the following: a detailed organisation chart, the study curriculum and the diplomas, the titles as well as the qualifications of the head-board, the list of teachers, the management/teaching licences, the school statutes and rules, the salary scale and any other necessary document.
- if needed, the Committee proceeds to a visit

¹ Amendment of May 7th, 2025.



- 4C. The decisions for deregistration are sent to the excluded member which may appeal to the General Assembly within 3 months. The assembly votes by secret ballot. A majority of 2/3 of the votes is necessary to curb the Committee's decision.
- 4D. The outgoing member loses all its entitlements to the assets of the AVDEP.

Article 5 - Resources

- 5A. The resources of the AVDEP are the following:
- contributions
 - admission fees
 - payment for some services
 - donations
- 5B. The contributions, admission fees and payment due dates are set by the General Assembly.

Article 6 - Members' financial responsibility

The obligations of the Association are guaranteed solely by its assets. Members are liable only for the obligations expressly provided for in these Statutes and are not personally liable for the debts of the Association.

Article 7 - The bodies of the Association

The bodies of the Association are as follows:

- the General Assembly
- the Committee
- the Auditors

Article 8 - General Assembly

- 8A. The General Assembly is the supreme authority of the AVDEP. It includes all the members of the Association represented by their director or by a duly authorised representative. Each school is entitled to one vote.
- 8B. The General Assembly takes its decisions by absolute majority of votes cast, unless otherwise stipulated by the Statutes².
- 8C. The General Assembly should be convened at least a fortnight in advance.
- 8D. The General Assembly can only rule on the subjects mentioned on the agenda. Only written proposals submitted to the President at least ten days in advance may be discussed.
- 8E. Among other things, it is up to the General Assembly:
- to make all the decisions assigned to it by the law or the present Statutes
 - to alter the Statutes
 - to adopt the accounts and the budget
 - to appoint the Committee and the President every year as well as two auditors and a deputy every other year
 - to appoint the members of the arbitration committee
 - to fix the yearly contribution as well as the admission fees
 - to decide for the dissolution of the AVDEP
- 8F. The Committee convenes as many extraordinary assemblies as necessary and whenever at least a fifth of the members asks for one.

² Amendment of May 7th, 2025.



Article 9 - Committee

- 9A. The Committee includes five to nine members.
- 9B. The Committee has all the powers other bodies of the Association do not, according to the present Statutes and the law.
- 9C. The Committee gets itself organised autonomously. It appoints the Vice- President in particular as well as the Treasurer.
- 9D. The Committee can entrust the position of secretary or treasurer to a third party.
- 9E. The Committee can entrust one or several people with specific tasks, in the general interest of the members of the AVDEP.
- 9F. Decisions are made by a majority of the members present.
- 9G. *(Repealed)*³.
- 9G^{bis} Any member of the Association wishing to stand for election to the Committee must inform the Committee in office in writing no later than two months before the date of the General Assembly. The application must include a brief presentation and any information or documentation deemed relevant by the Committee. The Committee forwards the list of candidates and its recommendation to the General Assembly together with the notice convening the Assembly.

In the event of the resignation or death of a serving Committee member occurring less than two months before the General Assembly, applications may be submitted to the Committee without complying with the two-month deadline set out in the preceding paragraph⁴.
- 9H. The Committee may exempt specific categories of school or schools in exceptional circumstances from the obligation of complying with certain articles in the collective working convention of private education.

Article 10 - Auditors

- 10A. The ordinary General Assembly appoints 2 Auditors and a Deputy every other year. They are entitled to re-election three times.
- 10B. The Auditors submit a report to the assembly.
- 10C. The Auditors can gain access to and check the books at any time.

Article 11 - Revision of the Statutes, dissolution

- 11A. Any amendment to the Statutes requires 2/3 of the votes.
- 11B. The decision for dissolution must be made by a majority of 2/3 of the votes. Under such circumstances, the General Assembly has to decide for the allocation of the social assets.

³ Amendment of May 7th, 2025.

⁴ Amendment of May 7th, 2025.



Article 12 - Entry into effect

The present Statutes repeal those of November 24th, 1940, as amended on May 27th, 1941, June 5th, 1957, June 29th, 1972, November 24th, 1982, June 8th, 1988, June 14th, 1989, June 3rd, 1992, June 8th, 1994, November 22nd, 1996, November 26th, 1998, and November 14th, 2002.

They enter into force immediately upon their adoption.

The President

Alain Boss

Lausanne, April 29th, 2015

The Secretary General

Pierre-Antoine Hildbrand

Amendments adopted on May 7th, 2025: Articles 3D, 8B, 9G (repealed), and 9G^{bis} (new) (immediate entry into force).

Thus adopted by the General Assembly on Wednesday, May 7th, 2025.

The President

Jean-Louis Dubler

Paudex, May 7th, 2025

The Secretary General

Daniel Hammer